

SHRUBBERY HOTEL CHRISTMAS AND NEW YEAR'S EVE 2010 CONTRACT

Group name		Name of contact	
Address			
		Postcode	
Tel. No.		e-mail address	

Charges as follows:	
Pre-Christmas party nights mid week only 9 th , 15 th , 16 th , 20 th , 21 st , 22 nd and 23 rd	Nos. _____ @ £24.00 a head £ _____
Overnight accommodation on party night @ £40.00 per person based on two sharing	No. rooms _____ @ £80.00 £ _____
Pre-Christmas restaurant luncheon	Nos. _____ @ £18.50 a head £ _____
Pre-Christmas restaurant dinner	Nos. _____ @ £22.50 a head £ _____
Traditional Goose luncheon Sunday 28 th November	Nos. _____ @ £25.00 a head £ _____
"The Great Pretender" and Kylie cabaret show Monday 27 th December*	Nos. _____ @ £14.50*a head £ _____
* <i>Tickets in advance.</i> On the door £17.50 a head	
Dinner on the tribute night in the restaurant (<i>must be pre-booked</i>)	Nos. _____ @ £22.50 a head £ _____
A deposit of £10.00 a head is essential when booking to secure the reservation. ALL DEPOSITS ARE NON-REFUNDABLE. Final numbers (this is the minimum number you will be invoiced for) and full payment two weeks in advance.	
Event required and date _____	No. of guests _____

Christmas Day luncheon	Adults	Nos. _____ @ £49.50 a head £ _____	
	Children (9 and under)	Nos. _____ @ £25.00 a head £ _____	
Payable in advance		Christmas Day total	£ _____

New Years Eve Gala ball	Nos. _____ @ £55.00 a head	£ _____
Tables of 10	Nos. _____ @ £500.00	£ _____
Must be fully paid in advance		
Overnight accommodation on New Years Eve only (<i>double occupancy only</i>)	No. rooms _____ @ £120.00/room	£ _____
Residential New Years Eve		
3-night stay on 30 th , 31 st December 2010, 1 st January 2011 – full board (includes NYE Gala ball) (prices based on double occupancy)	No. rooms _____ @ £500.00 couple	£ _____
Single occupancy	No. rooms _____ @ £350.00 single	£ _____
Full payment for all residential stays will be taken on departure.		

On behalf of the above, I confirm acceptance of the details, terms and conditions (see over)		
Signed	Name	Date
Deposit enclosed £ _____ (<i>cheques made payable to Best Western Shrubbery Hotel</i>)		

BEST WESTERN SHRUBBERY HOTEL, ILMINSTER
CHRISTMAS AND NEW YEAR 2010

Terms and conditions

Deposits

Deposits are required per person when booking to secure the reservation. **All deposits are non-refundable.**

Payment

The hotel must receive full payment based on final numbers two weeks in advance of the function (non-refundable).

Cancellations

The hotel reserves the right to **charge in full** for any loss due to cancellation less than seven days prior to the event.

Liability

- The hotel will be liable to the client and/or persons attending the function, for the injury to persons or loss or damage to property only where and to the extent that it has been negligent, but otherwise will be under no liability to them whatsoever.
- The client will be liable for any loss or damage to the hotel's property including walls, light fittings and equipment (including items hired for their use) or injury to any persons including hotel staff and shall indemnify the hotel against any loss or liability (other than the hotel liability above) caused by members of their group.
- The client is advised to consider arranging insurance for the function, covering liability and loss or damage to its property and that of the person attending the function.

General

- The hotel will take all reasonable steps to fulfil the reservation to the best of its ability and in accordance with the details provided. However, it reserves the right to provide alternative services of at least an equivalent standard at no additional cost to the client.
- Whilst the company has taken steps to ensure that the information contained in its brochures, tariffs, leaflets and advertisements is accurate, it reserves the right to alter, substitute or withdraw any service, facility or amenity without notice if necessary.
- Notwithstanding any contained in these terms, the company will not be liable for any failure to perform its obligation to the client in whole or in part as a result of any of the following circumstances:

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|--------------------------------|---|
| a) Strikes | e) Civil unrest, dispute or commotion |
| b) Other industrial action (s) | f) Act of God |
| c) Fire at or near the hotel | g) War |
| d) Flood at or near the hotel | h) Legal action against the company, not resulting from its negligence preventing the supply of services. |